

IEEE GLOBAL PUBLIC POLICY COMMITTEE CHARTER

General

The IEEE Global Public Policy Committee is a committee of IEEE and shall be responsible to the IEEE Board of Directors as set forth in Bylaw I-305.10.

Purpose

The Global Public Policy Committee shall advise IEEE through the IEEE Board of Directors on matters related to public policy. It shall encourage, assist, coordinate, and oversee public policy activities throughout IEEE with the goal of enhancing and sustaining IEEE's reputation as a globally-relevant resource of high-quality, balanced and effective advice, information and advocacy on public policy issues within IEEE's sphere of technical competence and professional interest.

Functions

The functions of the Global Public Policy Committee shall include, but not be limited to:

- a. Identifying and recommending topics for IEEE Public Policy Position Statements and Whitepapers and leading or guiding their development for Board consideration.
- b. Reviewing Public Policy Position Statements and Whitepapers proposed for adoption by other IEEE Organizational Units, to ensure they are consistent with applicable IEEE policies, positions and principles, and referring them for Board consideration when discerned conflicts are not resolved.
- c. Educating IEEE volunteers and members of staff regarding effective and appropriate methods of engaging in public policy discussions and IEEE policies related to such activity.
- d. Overseeing IEEE's public policy-related legal and regulatory compliance operations.
- e. Maintaining an open and searchable public archive of all IEEE public policy positions and associated policy communications.
- f. Developing metrics and providing reports that gauge the effectiveness of IEEE's public policy activities.
- g. Other assignments as may be made by the IEEE Board of Directors.

Membership

The Committee shall comprise a Chair and eight At-Large Members, who shall be appointed by the Board of Directors for two-year terms, and who shall be eligible for reappointment for up to six consecutive years of service. One At-Large Member, chosen by the Committee, shall serve as Vice-Chair. Committee Members shall have relevant experience in public policy, preferably within IEEE. They shall not concurrently serve on the IEEE Board of Directors or the Governing Board of a Major Organizational Unit. In selecting members, consideration shall be given to achieving diversity among geographic, professional, technical and other relevant perspectives. Members shall be selected from at least five different countries.

Operations

The Committee shall meet as frequently as required via electronic means, and normally hold at least one in-person meeting each year. A minimum of five members, including the Chair, shall be required to provide a quorum.

The Committee shall be provided an annual budget for operations through the normal IEEE budgeting process.

The Committee shall keep minutes of its meetings and submit summary reports of its activities to each regular meeting of the IEEE Board of Directors and otherwise as directed.

The Committee shall develop and maintain a Public Policy Operations Manual outlining processes and requirements relevant to the performance of the committee's mission and functions.

Staff will be assigned to support the committee and its operations at the discretion of the IEEE Executive Director.

Amendments

The Committee may propose changes to the Charter by majority vote. Charter changes must be approved by the IEEE Board of Directors.

History:

Adopted by the IEEE Board of Directors (20 June 2016)

Amended (18 Nov. 2018) to increase At-Large Membership to 8 (selected from at least five different countries)